

I. CALL TO ORDER at 11:45 at the Fremont Highway Shed at 113 Danville Road in Fremont. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham; town Administrator Heidi Carlson; Lamprey Energy Representative Mike Meserve and Generator Connection Representative Jim Compagna.

Carlson circulated a collection of reported material and reference information from the Building Inspector and photos of the generators and compilation of questions that need to be solved today.

The purpose of these site meetings was to review the generator projects underway at the various Town Buildings. At the Highway Shed, there is a question of an 18" setback from the building (where the unit has presently been set); and the Town's generally accepted guideline of five feet from a building. Generator Connection has indicated that this unit here is tested for 18" of setback, but the email from the NH Fire Marshal's Office and from the Building Inspector are looking for a five foot setback.

With little discussion it was decided to move the unit so it meets the five foot setback in the spring, when the pad can be moved without breakage. Given the fuel usage in cold weather at this site, it was also decided that two more 120 pound tanks will be installed at this location. Two of the tank bollards will have to be moved to accommodate this, and bollards will be reinstalled at the tanks, and at the generator once all connections have been made.

All got into their separate vehicles and travelled to the Fremont Safety Complex at 425 Main Street. At this site the discussion centered on the location of the oil fill pipes which need to be moved in order to accommodate the new generator on the existing pad.

There was discussion about the work involved, which if done now, would involve additional pavement cutting, jack-hammering and other cold-weather preparation, in addition to the heating system and/or generator being off-line for additional time.

After some discussion, it was agreed by all that it would be best to wait for warm weather to continue this work. Lamprey Energy states they need a two week lead to schedule the oil fill pipe work, and if possible the Town will consider doing this in conjunction with furnace conversion, so that it can truly be done all at once. We are looking at April or May in all likelihood.

Once completed, all again travelled in their individual vehicles to the Fremont Town Hall at 295 Main Street to view the partially installed generator at this location. At this site, the question is a code one raised by the Building Inspector. The generator is set on its pad with the electric line trenched, but the electric line is lying on top of the propane tank, and there must be at least 12" of separation between the two combustion sources (electric and gas).

Discussion of options led to a decision that a separate gas line will be installed and the electric vendor (Generator Connection) will clean up their trench work to bring it into code compliance. The Town will have to dig the other trench and work with Lamprey on the gas line installation. Again, this will wait to spring to be safe and most efficient.

All were thanked for their time and energy for the meeting today. Compagna, Cordes and Meserve left the Town Hall at approximately 12:30 pm. The Board's meeting was recessed for a few minutes at this time.

At 12:55 pm all three of the Selectmen and Carlson returned to the meeting room where they were joined by MRI Fire Service Director Brian Duggan and shortly thereafter by Fremont Fire Rescue Chief Officers Richard Butler, Joe Nichols and Kevin Zukas. There was general discussion about the recent storm and cold weather that has settled in the area.

At 1:05 pm motion was made by Janvrin to enter non-public session pursuant to NH RSA 91-A 3 II (c) to discuss a personnel matter. Barham seconded and the vote was unanimously approved 3-0; Cordes – yes; Janvrin – yes; Barham – yes.

At 4:27 pm motion was made by Barham to return to public session. Janvrin seconded and the vote was unanimously approved 3-0; Cordes – yes; Janvrin – yes; Barham – yes.

There are tentative plans to do the next step in the study process on April 14, 2018. Duggan will confirm scheduling of the other consultant and Carlson will work on a draft of the letter for the Fire Rescue personnel and distribute it to all to read.

The Board decided they would like to proceed with all three steps outlined as follow-up processes to be undertaken to further strengthen and unify the Department. Duggan will work on a contract for Board review.

Fire Officers and Duggan left the meeting at approximately 4:35 pm.

II. OTHER BUSINESS

1. Selectmen reviewed urgent legislative bulletin information received late last night relative to the vote upcoming on amending HB 561. Carlson indicated she would send the early December email to all of the Senators involved in the subcommittee studying this issue. The further reduction of NHRS retiree hours will significantly affect Fremont, and all are opposed to the reduction.

2. It is noted that Cordes is going to the Midwest to tend to family affairs and will not be at the Board's meeting this week, or at the Budget Committee public hearing on Wednesday night. Both Janvrin and Barham are Alternate Selectmen's Representatives to the Budget Committee and will sit with Carlson to address any questions on the budget.

With no further business to legally come before the Board, motion was made by Janvrin to adjourn the meeting at 4:45 pm.

The next regular Board meeting will be a work session, to be held on Thursday January 11, 2018 at 6:30 pm.

Respectfully submitted,

Heidi Carlson
Town Administrator